

**Alumni Organization, EHZ of LXA
Board of Directors Meeting, 9/24/05**

- 1) Call to order (11:07 A.M.)
- 2) Attendance
 - Doug Hancher -- President
 - John Faricelli – Vice President
 - Peter Reale -- Treasurer
 - Mike Morganti – Secretary
 - Joe Cotroneo – House Operations Manager
 - Butch Bornt – Member at Large
 - Roger Grice – High Pi
 - Oscar Simon -- High Alpha
 - Mike Ignacio – High Rho
 - Brian Turrico – House Manager
- 3) The minutes from the 4/30/05 meeting were approved as presented 7-0-0.
- 4) Report on Administration.
 - Pete discussed emergency housing insurance with James R. Favor. We would need to decide how much coverage we would require before they could give us a quote. This would depend on how long we would need to temporarily house students. It was pointed out that our residents sign the same housing contract as any other RPI student and therefore should be entitled to emergency housing via RPI. *Doug will discuss this issue with RPI and Pete will get a quote after we decide how much coverage we would need.*
 - The RPI/AIGC relationship statement is still in RPI administrative limbo and we do not know when it will be ready for approval again.
- 5) Report on Alumni Affairs
 - The Lamplighter will be published each January and June.
 - The undergraduates are not sure what happened to the portion of the income from alumni dinner '05 that was rebated to them. *Pete and Joe B. will discuss this.*
 - Alumni dinner '06 is scheduled for 3/25/06. John has looked into several places in the area.
 - The chapter house 10th anniversary celebration will take place on 10/15 from 11 AM – 1 PM. There will be house tours, a short ceremony, and a light lunch will be served. We will send out an electronic invitation via the alumni listserve and a small focused mailing to alumni who attended alumni dinner but are not on the listserve.
 - The alumni dues solicitation will be an insert in the next Lamplighter.
 - There have been ongoing problems with availability of the chapter website due to server problems and thus the alumni website is often not available. *Oscar will find out what the problem is and let us know what we can do to fix it.*
- 6) Report on House Operations
 - The House Operations task list was discussed
 - After much investigation it was determined that we could not keep the old bedroom lofts because they were too big and also could not use the area above the upstairs hallway for habitation because the clearance was too short. Thus we had to remove all of the lofts in the upstairs bedrooms and build new ones that were within RPI's guidelines. We can only use the areas above the upstairs hallway for storage. Some of the downstairs lofts had to be modified also to meet the guidelines. The total cost of the new and modified lofts was about \$15K
 - We did not start the walkway/curbing projects for the Northwest side of the house due to time and budget constraints. We will revisit these projects at the next

meeting. The actives may do the sidewalk themselves by digging a shallow trench placing a base and pavers.

- The crack in the upstairs shower stall was repaired.
- We still need window shades in 1 upstairs bedroom and screens in a few windows. *Brian will make an inventory of what we need and give it to Joe C.*
- The donor plaque repair/update project has been completed. We still need to get the number 200 added in front of Sunset Terrace on the front of the house. We will see if John Szczesniak can make these for us at the RPI metal shop.
- The money has been appropriated for the 2 electric heaters for the library. The actives can purchase these whenever they wish.
- We still have some needed electrical repairs and upgrades including track lighting for the bedrooms. *Brian and Joe C. will come up with a plan and Joe C. will contact the electrician about this.*
- The volleyball court was roto-tilled during work week and is fine now. We will just do that every work week as needed from now on.
- The security cameras for the parking lot have not been purchased. *Oscar will get a quote on these and send it out via e-mail.*
- 7 of the 8 upstairs bedrooms were painted and re-carpeted over the summer.
- We found a new pest control company who will charge only \$85 per month. A PROPOSAL to contract Mohawk Pest Control at \$85/month passed 9-0-0. *Butch will contact them and start the service through the new company. Pete will contact RPI to stop the old service.*
- During work week the carpets were cleaned, the volleyball court was roto-tilled, the outside of the chapter house and the sidewalks were pressure washed, and new barbeque grills were installed. It was decided that a pressure washer will be purchased for \$200 and added to the Reserve Fund.
- The storage trailer that we have been renting is not climate controlled, so we are limited in what we can store in it. Renting climate controlled storage space would be prohibitively expensive. Right now there is some unopened bedroom furniture in there which will be returned. We still need some extra storage space. A PROPOSAL to purchase a storage unit, similar to the one we are now renting, for \$2500 or less passed 9-0-0.
- Most of the abandoned cars have been removed from the parking lot. We decided that we need to install a sign at the end of the driveway that says parking is for authorized vehicles only and violators will be towed at the owner's expense. *Brian will check with RPI Safety on exactly what the sign should say and look like before we do anything.*
- Fire & building safety report
 - We did not have a fire drill yet this semester.
 - We did have a fire and safety inspection from RPI. They will be sending us a list of needed repairs and we will have RPI FIXX take care of these.

7) Report on Undergraduate Assistance

- Butch did not get the EOY information on the Scholarship Fund yet. *Butch will get this information ASAP and see that the '05 scholarship award is credited to Joe Black.*
- Butch did not investigate a possible local controlled scholarship fund.

8) Report on Finances

- The '04-'05 EOY corporate financial report is not ready yet. Pete will have this for the next meeting.
- The state and federal taxes will be paid before 11/1.
- John Greenway was supposed to move out of the chapter house for the fall semester as the result of the disciplinary action taken against him, but there are no open rooms on campus due to an influx of new students who were displaced by Hurricane Katrina. We may be able to get him to switch places with another brother who lives in Nugent Hall or in an off campus apartment. If not he will be allowed to stay as long as he does not break the terms of his probation.

- The chapter financial report was presented.
- A PROPOSAL rebating \$400 to the active chapter from the General Fund for attendance fees and travel expenses for the LXA Leadership Seminar and Council of Presidents meeting passed 9-0-0.

9) Report on Undergraduate Affairs

- Chapter activities report: All of our sports teams have been moved up to “A” League, Travis Apgar and the new Greek Dean were over for dinner, the watermelon bash will be held on 10/15 to raise funds for Unity House.
- Recruitment report: 12 bids have been approved so far and 15 more will be voted on tonight.
- A chapter alumnus has been hired through an employment agency to be the cook for board plan. He will start 9/26.
- We had 6 people live in the chapter house this summer and \$3280 was collected in summer rent.
- The board gave its approval for a mural to be painted in the north stairwell and near the window in the 2nd floor hallway overlooking the library. This should be coordinated so everybody knows what is being done.
- There were a series of disciplinary problems with some actives and recent alumni last spring and over the summer. E-C and the High Zeta have worked hard to see that these have been eliminated and will not recur.

10) Old Business

- There was an E-Mail vote held on 5/13/05 which read: I propose that we accept Miron’s proposal to re-carpet rooms 201, 202, 203, 204, 205, 207, and 208 per the attached bid for a price not to exceed \$4000. The proposal passed 10-0-0 and was confirmed today 9-0-0.
- There was an E-mail vote held on 5/31/05 which read: **Proposal 1:** We authorize the House Operations Manager to contract with Clough Harbour to design and/or specify spiral staircases and guardrails to allow the areas over the second-floor hallways accessible from bedrooms to be used as mezzanines. **Proposal 2:** We authorize the House Operations Manager to contract with Clough Harbour to design one or more baseline loft designs that conform to RPI loft guidelines. Note: we will delay contracting for installation depending on how many brothers commit to building their own lofts. **Proposal 3:** We will authorize Actives to build, design and/or customize bedroom lofts so long as they conform to RPI’s loft guidelines. The 3 proposals passed 10-0-0 and was confirmed today 9-0-0.
- There was an E-Mail vote held on 6/2/05 which read: I propose we discount Tom Reale’s summer rent to \$20/week (vice \$60) for a maximum of 9 weeks in exchange for dismantling the eight second-story lofts. The proposal passed 9-0-1 and was confirmed today 8-0-1.
- There was an E-Mail vote held on 8/2/05 which read: Proposed that we rebate 50% of Greg Tudryn’s summer rent in recognition of his efforts over the summer as Acting Alpha and House Manager. The proposal passed 9-0-1 and was confirmed today 9-0-0.

11) New Business.

- The lighting in the upstairs bedrooms is substandard at best. We will come up with a plan to improve it and present it to the board via E-Mail.
- It was suggested that a slop sink installed in the upstairs bathroom closet would make it easier to mop the upstairs bathroom. The actives will discuss this at a house meeting and let us know what they decide.
- We would like to tint the windows in the patio doors. *Butch will contact the people who installed the doors (Mangione Brothers) and see what our options are.*
- A PROPOSAL to authorize up to \$2500 from the Reserve Fund to purchase a Bowflex machine for the weight room passed 9-0-0.

12) Next Meeting – 12/3/05 @ 11 A.M.

13) Adjournment – 3:47 P.M.

ACTION ITEMS

Emergency housing insurance. Doug & Pete. Next meeting.
Alumni dinner surplus. Pete & Joe B. ASAP.
Investigate website problems. Oscar. Next Meeting.
Shade & screens. Brian. ASAP.
Electrical repairs/lighting. Brian & Joe C. ASAP.
Security cameras. Oscar. Next meeting.
Pest control contracts. Butch & Pete. ASAP.
No parking sign info. Brian. Next meeting.
Scholarship Fund inf., Butch. ASAP.
Patio door window tinting. Butch. Next meeting.

Respectfully submitted,

A. Michael Morganti, Secretary