

**Alumni Organization, EHZ of LXA
Board of Directors Meeting, 1/29/05**

- 1) Call to order (11:08 A.M.)
- 2) Attendance
 - Doug Hancher -- President
 - John Faricelli – Vice President
 - Peter Reale -- Treasurer
 - Mike Morganti – Secretary
 - Joe Cotroneo – House Operations Manager
 - Oscar Simon -- High Alpha
 - Joe Black – High Tau
 - Butch Bornt – ACB Member
- 3) The minutes from the 12/4/04 meeting were approved as presented 6-0-0.
- 4) Report on Administration
 - Doug has contacted Colleen Martin and left messages for Travis Apgar, both of RPI, concerning our hazard insurance issues. *If Doug does not get a timely response he will contact the Dean of Students and possibly the Institute President about this.*
 - Phil Biegler has resigned as corporate vice president. Doug appointed John Faricelli as the new vice president and this was approved by the board 6-0-0.
- 5) Report on Alumni Affairs
 - The Lamplighter is still not completed. Butch volunteered to help with the production of the Lamplighter. John will be discussing where we are with the current issue with Phil and attempt to get it finished as soon as he can.
 - We need to make sure that we have mailing addresses for graduating brothers before they leave. The High Rho and/or High Gamma should collect these before graduation each semester.
 - The invitations for alumni dinner will be sent out within 1 week. We have the DJ and ice time (Knick Arena) booked. John has talked to the caterer and will have the meals selected this week. We are looking into having campus tours on Saturday afternoon before the dinner.
 - We have not yet contacted RPI printing services about possibly using them for our publications in the future. *John will look into this.*
 - The alumni dues solicitation must be sent out soon as well.
- 6) Report on House Operations
 - The House Operations task list was discussed
 - We do not have any answers about the loft/sprinkler issue yet. *Joe C. will contact Roger and Mark Frost about this. Oscar will discuss what needs to be done with Nate Bobeck and Greg Tudryn.*
 - The Phi closet insulation was applied during semester break and an additional vent for heat was cut.
 - The bathroom repair project has been completed in the downstairs now as well.
 - We need to replace 2 window shades in 1 upstairs room and 3 screens in the library, this will be done soon.
 - Butch has contacted the vendor with the necessary information concerning the donor plaque repairs/additions, but has not heard back yet. He will ping them again soon.
 - The electric baseboard heaters with timers for the library have not been purchased. If the actives want them the funding is available.
 - Greg and Dan will present a proposal for the East-side walkway renovation at the next meeting.

- The electrician for the needed upgrade to the electrical closet electrical system has been here to evaluate the project and is working up an estimate. Joe purchased signs for the office and electrical closet doors and will install the after the meeting.
 - We have a problem with vegetation growing in the volleyball court due to poor drainage. Next summer we will excavate the whole court to a depth of 8" – 12", place better drainage and crushed stone, and put in new sand.
 - The urinals in the upstairs bathroom are working ok now after RPI FIXX repaired them. If there is a problem with them in the future we will probably replace the valves with a simpler design.
 - The dummy security cameras for the parking lot have not been purchased yet.
 - The following item was added to the House Operations task list:
 - There is a leak in the roof around a vent. We need to repair the flashing around this vent ASAP.
 - The refrigerator compressor was recently replaced. If it breaks down again we will consider purchasing a new refrigerator.
 - Joe handed out an updated long term maintenance plan. Butch will paint the weight room and the laundry room this summer. Joe will contract out for painting of the upstairs bedrooms that need it (to be done after the sprinkler upgrade is completed). Joe will explore whether the carpeting in the upstairs bedrooms needs to be replaced. The bathroom floors, chapter room floor, and shower stall coverings will be added to the list as well.
 - The furnaces were inspected.
 - We have recently purchased 3 new couches, 2 poker tables (\$1000), and a new DLP HDTV (\$3000). The 2 new vacuum cleaners will be purchased soon. All of these expenditures were funded out of the Reserve Fund.
 - Fire & building safety report
 - We have not had any fire drills or inspections yet this semester.
- 7) Report on Undergraduate Assistance
- We received a donation report for the Scholarship Fund from LXA International. This report was not complete. We need a better system for tracking donations to the fund so we can ensure that we are being credited with all of our donations and also send thank you notices to donors. *Doug will discuss this with Dre.*
 - The scholarship for '05 will be awarded at alumni dinner. *Oscar will inform the actives about the application process.* EC will decide on the winner.
- 8) Report on Finances
- Pete handed out a copy of the '04-'05 YTD corporate financial report.
 - The chapter financial report was presented.
 - We need to consider whether to add an item for ritual equipment to the Reserve Fund budget.
- 9) Report on Undergraduate Affairs
- Chapter activities report: We were 4th out of all fraternities in GPA last semester despite having 6 members on academic probation, spring rush is going well, we are hosting a tsunami relief dinner on 2/27, many active members are participating in level 1 Impact Leadership Training at WPI this weekend and we will be hosting levels 2 and 3 here at the RLC next month, we need to find a new High Rho.
- 10) New Business
- The '05-'06 corporate budget was approved as presented 7-0-0.
 - We will be hosting a reception for LXA Grand High Gamma and new RPI VP (Dean of Rensselaer at Hartford) Dr. John Minasian on 2/25. The board approved \$500 from the General Fund to fund this reception 7-0-0.
 - The east side walkway project vote was tabled to the next meeting.

- Nominations for the upcoming non-academic directors' elections were as follows: President – Doug Hancher, Treasurer – Pete Reale, Member at large – Butch Bornt.

11) Next Meeting – 4/30/05 @ 11 A.M.

12) Adjournment – 1:33 P.M.

ACTION ITEMS

Insurance info. Doug. Next meeting.

RPI printing services. John. Next meeting.

Loft/sprinkler issue. Joe C., Roger, Oscar. ASAP.

Scholarship Fund donation system. Doug. Next meeting.

Scholarship application info. Oscar. ASAP.

Respectfully submitted,

A. Michael Morganti, Secretary