

**Alumni Organization, EHZ of LXA
Board of Directors Meeting, 12/7/08**

- 1) Call to order (11:07 A.M.)
- 2) Attendance
 - Doug Hancher -- President
 - John Faricelli – Vice President
 - Peter Reale -- Treasurer
 - Mike Morganti – Secretary
 - Nick Richardson – Member at Large
 - Marty Blatz – House Operations Manager
 - Ricky Rielly – High Alpha
 - Jim Turk – High Tau
 - Ryan Nelson – High Rho
 - Dave Wallack – House Manager
 - Ed Cullen – Immediate Past High Alpha
 - Devin Marr – Immediate Past High Tau
 - Ryan Clapp – Immediate Past High Rho
- 3) The minutes from the 9/27/08 meeting were approved as presented 7-0-0.
- 4) Report on Administration.
 - RPI and the AIGC have modified the Greek Relationship Statement. Doug and Mike looked it over and Roger Grice was intimately involved with its revision. Most changes were in wording, little substantive change was involved. The board approves our signing the revised relationship statement as requested.
- 5) Report on Alumni Affairs.
 - The Captain JP has been reserved for Alumni Dinner on 3/21/09. John sent out an e-mail to likely attendees announcing the date. The formal invitation will be sent out with the January Lamplighter.
 - John did not have enough time or material to send out a fall Lamplighter. He will send out one as soon as possible in January.
 - Ryan Clapp said that the RPI Alumni Office may be willing to maintain our alumni database for us. The corporate VP will need access to the list if that is done.
- 6) Report on House Operations.
 - The House Operations task list was discussed
 - We received a report from RPI concerning their safety inspection. Most of the problem items on the list were easily corrected and have been corrected. Marty will complete the other 2 soon (fix the broken downspout and put wire nuts on 2 exposed wires from the old ceiling in the library).
 - It was not the roof that was leaking in the north stairwell; it was the glass block window. Retallick came and fixed it recently.
 - Mark Frost contacted J & G Concrete about replacing the outside steps with poured concrete. They will do this in the spring. *Marty will get a written quote for replacement of the steps in the front of the house with poured concrete ones, get RPI's approval for the project (funds to come from the RPI Capital Fund) and present the quote to the board for approval at the next meeting.*
 - Nothing has been done yet about investigating solutions to the drywall breakage problem.
 - Marty will research obtaining hand dryers for the 3 bathrooms and get back to the board with a proposal.

- Marty will purchase a Little Giant step ladder to replace the one that disappeared during the library renovation, the funds to come from the House Operations Manager's budget.
- We do not have the complete list of donors to the New House Fund so that we can replace the donor plaque in the hallway. *Mike will contact Wall Gibbs to see if he has the original list of donors and the name of the company who installed it.*
- The furniture for the 2nd floor of the library has been purchased and installed. The 3rd floor is being worked on.
- The board reminded the actives that they need to keep on top of the issue of chapter house cleanliness as was mentioned in the RPI inspection report. We need to self-police on this. The inspection was conducted during Brotherhood Week, which is the worst possible time due to the large number of brothers who temporarily live in during that week.
- If FIXX is not performing satisfactorily, then we will use outside contractors instead. Marty knows a good electrician who we can use when needed.
- The on-line house jobs management system will be up and running by the beginning of the spring semester.
- Fire & building safety report
All fire drills and inspections have been completed for the semester.

7) Report on Undergraduate Assistance.

- Dan Hartman and Amy Shoopman at LXA International have told us that they accidentally misappropriated \$5000 from our Musso-Robertson Scholarship Fund during the '07-'08 fiscal year. They said that they will fix the problem but cannot supply an amended EOY report because the books are closed and the audit complete for the fiscal year. They want to wait until next year to send out a new report. The board finds this unacceptable. *Nick will contact Dan and Amy again to see if he can get an amended report or at least a written statement about what they will be doing to correct their error. If he does not get an adequate response Mike will contact Mark Bauer directly about this problem.*
- *Nick still needs to contact the 3 donors to the EHZ EF about their uncashed checks.*
- The '08 scholarship award was disbursed, but was about \$160 short.
- EHZ EF Report: The account is up and running and can receive donations, our tax exempt status is not finalized yet, donation checks should be sent to Pete or sent via Paypal, Nick will send thank you notes out.

8) Report on Finances

- The Fidelity Fund is down to \$45K. A PROPOSAL to liquidate the Fidelity Fund and put \$20K back in the Reserve Fund, put \$10K back in the General Fund, and to put \$15K back in the Long Term Fund passed 9-0-0.
- The '07-'08 EOY corporate financial report was handed out (the official accountant's version is not available yet).
- The '08-'09 YTD corporate financial report was handed out.
- Individual students owe a total of \$11K to RPI for the current semester, thus RPI has not released the last \$10K they owe us yet. *Jim will look into the overdue balances.*
- There will be no corporate budget rebate for the '07-'08 fiscal year.
- Pete presented the preliminary '09-'10 corporate budget. This will be voted upon at the next BOD meeting.
- We paid \$1530 in federal taxes and \$1091 in state taxes for the last fiscal year. The IRS sent us a letter stating that we did not file the '07-'08 tax report on time and fined us \$3000. Pete did mail the report. The accountant sent them a letter stating that he did fill out the report and is working with the IRS to get the fine rescinded.
- The laundry machine contract with Coinmach was never renewed. We will just roll over the old contract at will for the time being.
- The chapter financial report was handed out.

- 9) Report on Undergraduate Affairs.
- Chapter activities report: The chapter has 75 initiated members and 5 AM's, we continue to maintain Barker Park in Troy and held a mini-golf event their on 12/6, the chapter went around caroling to the sororities, we collected 22K lbs. of food for the North American Food Drive, we were awarded the RPI Alumni Association Community Service Award, Barker Points are down this semester, the 2nd floor of the library is mostly complete and work continues on the 3rd floor, brothers are still cooking board plan meals, the chapter alumni blog is up and running, new officer collars were purchased with donated funds, the chapter website is being updated.
 - A chapter elections report was presented.
 - The hotel and meeting rooms for the 3/09 LXA conclave have all been reserved. Programming plans continue to be worked on.
 - Chapter house safety and security during the upcoming semester break was discussed.
 - We have had a real problem with unpaid chapter dues/bills this semester (close to 1/3 of the total is still outstanding). Jim will see if RPI can put a hold on the fall '09 class registration of delinquent brothers.
- 10) New Business
- The fall '09 chapter budget was not prepared yet. Jim will send it out to the BOD for an e-mail vote as soon as it is ready.
- 11) Next Meeting – 2/7/09 @ 11 A.M.
- 12) Adjournment – 1:47 P.M.

ACTION ITEMS

Outside stairs project. Marty. Next meeting.
Contact Walt Gibbs. Mike. ASAP.
Contact LXA about report & scholarship. Nick. ASAP
3 checks to Ed. Foundation. Nick. ASAP.
Overdue RPI balances. Jim. ASAP.
Fall '09 chapter budget. Jim. ASAP.

Respectfully submitted,

A. Michael Morganti, Secretary