

**Alumni Organization, EHZ of LXA
Board of Directors Meeting, 2/9/08**

- 1) Call to order (11:16 A.M.)
- 2) Attendance
 - Doug Hancher -- President
 - John Faricelli – Vice President
 - Peter Reale -- Treasurer
 - Mike Morganti – Secretary
 - Joe Cotroneo – House Operations Manager
 - Ed Cullen – High Alpha
 - Devin Marr – High Tau
 - Ryan Clapp – High Rho
 - Nick Bourquard – House Manager
- 3) The minutes from the 12/1/07 meeting were approved as presented 7-0-0.
- 4) Report on Administration.
 - Nobody has talked to Mark Smith about mid-semester inter-dorm transfers to the chapter house yet. *Ed will follow up with Mark on this issue.*
- 5) Report on Alumni Affairs.
 - Alumni Dinner has been scheduled for 4/12/08 at Michaels Banquet Hall in Latham. All arrangements, including ice time and several events organized by the actives, have been made. The invitations will go out by the beginning of March as an insert to the Lamplighter. We still need to book the DJ. *Devin will contact the DJ we have used previously to see if he can do it again.*
 - The Lamplighter has been started. John plans to send it out by the beginning of March.
 - We have received only \$200 in alumni dues so far this fiscal year. Hopefully we will receive more with alumni dinner payments.
 - LXA International has several celebratory events scheduled in 2008 and 2009 for the fraternity's centennial. They are planning to hold a gathering in each conclave area for both actives and alumni. The active chapter is going to see if they can be the host chapter for the northeast conclave area (spring of 2009). There will also be an 11/09 bus tour of LXA historic sites run by the international fraternity.
- 6) Report on House Operations.
 - The House Operations task list was discussed
 - The numbers for the front address sign have been painted. They still need to be installed.
 - The proposed project to add card access to the front door was dropped due to cost concerns and lack of interest.
 - The new shower wall liner project has been completed and was very successful. Everyone is pleased with the result.
 - We will research the cost of painting the exterior of the house in the spring.
 - We will contact Retallick in the spring to have them install the new steps in the front of the house.
 - The new House Operations manager will need to research the best solution to the chronic dry wall breakage problem in the hallways. *The new HOM will look into this and contact Retallick about it.*
 - The hand dryers in for the 3 bathrooms have not been purchased yet. *Nick will purchase 3 hand dryers and contact Fixx to have one installed in each bathroom.*
 - The Library renovation project is moving along. The City of Troy was contacted and told us that we do not renovate the upstairs hallway. The revised estimate for the building costs is

\$63,240. The project will go out to bid to a list of RPI approved contractors in mid-February. Bonding for the project would cost \$750 but is probably not necessary if we use an RPI approved contractor. The contractor will have access to the chapter house via a proximity access card used in the card access door. Joe showed the board detailed plans from the architect. We may want to move the large window from the south wall to the east wall. *Joe will discuss both the window location and the use of concrete versus plywood (single or double thickness) for the flooring.*

- Fire & building safety report

The NYS safety inspection was completed. Everything was ok except that we need to replace the missing cover plates on some electrical sockets. A fire drill has not been held yet this semester. We must keep the fire door at the top of the north stairwell closed at all times, it is currently propped open. The dishwasher sanitizer is not working again. We may consider replacing the whole dishwasher as it is 12 years old. *Ed will see how much it will cost to repair the sanitizer versus replacing the entire dishwasher.*

7) Report on Undergraduate Assistance.

- We have received 3 checks, worth \$575, towards the new educational foundation. We have not been able to deposit them yet as we do not have a TIN for the foundation yet and thus have not been able to set up an account for it. *Chris will call all 3 donors and ask them what they want us to do with the checks. Chris will also contact the NYS Department of Education and ping them on the status of the foundation's application paperwork.*
- Doug confirmed Nick Richardson at the '07 scholarship award winner. Doug will send this information along with Nick's RIN to Chris to be sent to the LXA Educational Foundation for disbursement of the award.
- Chris sent the Musso-Robertson Fund EOY report to the rest of the board via e-mail. We had about an 11% gain via investment income for the last fiscal year. The current value of the fund is \$25,279.
- The applications for the '08 Musso – Robertson Scholarship Award need to go out and be returned soon so that EC will have time to go over them and award the '08 scholarship before Alumni Dinner.

8) Report on Finances

- The '07-'08 YTD corporate financial report was handed out.
- There are 24 brothers living in this semester.
- Devin has completed his part of the AIGC financial data spreadsheet and sent it to Pete. *Pete will fill out his portion of the spread sheet and see that it is forwarded to the appropriate person at the AIGC.*
- The chapter financial report was handed out.

9) Report on Undergraduate Affairs.

- Chapter activities report: We had 2 brothers return from co-op this semester. One of the actives was punched by a non-member during the semester break when he requested that they leave the chapter house. The rock-a-thon raised \$600 for Unity House. We are sponsoring a blood drive on 2/14. We will be hosting an admissions dinner on 2/23 and a DOSO risk management seminar on 3/1. We had a work weekend to clean and repair the chapter house. The chapter is one of 6 in the whole fraternity that has been selected to implement the inner circle portion of the True Brother Initiative. We have 80 current members, 85% of whom are involved in campus activities. We are doing well in sports so far this semester.

10) Old Business

- An e-mail vote was held on 12/20/07 which read: I propose we authorize Michael Architectural Services to proceed with the advanced design for the second and third floors of the Chapter House Library. The proposal passed 9-0-0 and was confirmed today 8-0-0.

11) New Business

- The Reserve Fund budget was revised (yearly costs now \$7378.60) and was approved 8-0-0.
- The '08-'09 corporate budget was amended to include the new Reserve Fund figure and passed 8-0-0.
- The following amendment to the corporate by-laws was proposed: Article III Section 2 – Add to end of first paragraph: “If the election for a non-academic director position has no candidate or if no one is elected, (e.g., no confidence is the result of the voting) the position will be declared vacant and will be filled by appointment by the corporate president as stated above.” This proposed amendment passed 8-0-0 and will be presented to the entire corporation for approval at the 4/12/08 Annual Meeting.
- Non-academic directors’ nominations for the 4/12/08 Annual Meeting elections: vice president – John Faricelli, secretary – Mike Morganti, house operations manager – Joe Cotroneo (declined).

12) Next Meeting – 5/3/08 @ 11 A.M.

13) Adjournment – 3:10 P.M.

ACTION ITEMS

*Dorm transfers Ed. Next meeting.
Contact DJ. Devin. ASAP.
Hallway drywall project. New HOM. Next meeting.
Hand dryers. Nick. Next meeting.
Discuss library project w/ architect. Joe. ASAP.
Dishwasher repair/replacement. Ed. Next meeting.
Contact donors & NYS DOE. Chris. ASAP.
Send Nick's info to Chris. Doug. ASAP.
AIGC spreadsheet. Pete. ASAP.*

Respectfully submitted,

A. Michael Morganti, Secretary